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NOTICE
OF
MEETING
ONE BOROUGH

will meet on

Tuesday 14 March 2023

11.00 am

Long Barn, Norden Farm Centre for the Arts, Altwood Road, Maidenhead, SL6 4PF

To: Members of the One Borough Group

Kirsty Hunt, Service Lead – Electoral & Democratic Services - Issued: 6th March 2023

Members of the Press and Public are welcome to attend Part I of this meeting. The agenda is available on the Council's web site at www.rbwm.gov.uk or contact the Democratic Services Officer **Mark Beeley** mark.beeley@rbwm.gov.uk

AGENDA

<u>Item</u>	<u>Subject</u>	<u>Page</u>
1.	<u>Apologies for Absence</u> To receive any apologies for absence.	-
2.	<u>Declarations of Interest</u> To receive any declarations of interest.	3 - 4
3.	<u>Minutes</u> To consider the minutes of the meeting held on 6 th December 2022.	5 - 10
4.	<u>Dialogue - How can the Council and local community groups work better together?</u> In person dialogue considering how the council and community groups can work better together. The dialogue will be conducted in small circles of six participants, with each circle having a facilitator. If you would like to attend or facilitate a group, please email mark.beeley@rbwm.gov.uk .	Verbal Report
5.	<u>Dates of Future Meetings</u> Dates of future meetings are as follows (all 11am): <ul style="list-style-type: none">• Tuesday 13th June 2023• Tuesday 12th September 2023• Tuesday 5th December 2023	-

MEMBERS' GUIDE TO DECLARING INTERESTS AT MEETINGS

Disclosure at Meetings

If a Member has not disclosed an interest in their Register of Interests, they **must make** the declaration of interest at the beginning of the meeting, or as soon as they are aware that they have a Disclosable Pecuniary Interest (DPI) or Other Registerable Interest. If a Member has already disclosed the interest in their Register of Interests they are still required to disclose this in the meeting if it relates to the matter being discussed.

Any Member with concerns about the nature of their interest should consult the Monitoring Officer in advance of the meeting.

Non-participation in case of Disclosable Pecuniary Interest (DPI)

Where a matter arises at a meeting which directly relates to one of your DPIs (summary below, further details set out in Table 1 of the Members' Code of Conduct) you must disclose the interest, **not participate in any discussion or vote on the matter and must not remain in the room** unless you have been granted a dispensation. If it is a 'sensitive interest' (as agreed in advance by the Monitoring Officer), you do not have to disclose the nature of the interest, just that you have an interest. Dispensation may be granted by the Monitoring Officer in limited circumstances, to enable you to participate and vote on a matter in which you have a DPI.

Where you have a DPI on a matter to be considered or is being considered by you as a Cabinet Member in exercise of your executive function, you must notify the Monitoring Officer of the interest and must not take any steps or further steps in the matter apart from arranging for someone else to deal with it.

DPIs (relating to the Member or their partner) include:

- *Any employment, office, trade, profession or vocation carried on for profit or gain.*
- *Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses*
- *Any contract under which goods and services are to be provided/works to be executed which has not been fully discharged.*
- *Any beneficial interest in land within the area of the council.*
- *Any licence to occupy land in the area of the council for a month or longer.*
- *Any tenancy where the landlord is the council, and the tenant is a body in which the relevant person has a beneficial interest in the securities of.*
- *Any beneficial interest in securities of a body where:*
 - a) *that body has a place of business or land in the area of the council, and*
 - b) *either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or (ii) the total nominal value of the shares of any one class belonging to the relevant person exceeds one hundredth of the total issued share capital of that class.*

Any Member who is unsure if their interest falls within any of the above legal definitions should seek advice from the Monitoring Officer in advance of the meeting.

Disclosure of Other Registerable Interests

Where a matter arises at a meeting which **directly relates** to one of your Other Registerable Interests (summary below and as set out in Table 2 of the Members Code of Conduct), you must disclose the interest. **You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.** If it is a 'sensitive interest' (as agreed in advance by the Monitoring Officer), you do not have to disclose the nature of the interest.

Other Registerable Interests:

- a) any unpaid directorships
 - b) any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority
 - c) any body
 - (i) exercising functions of a public nature
 - (ii) directed to charitable purposes or
 - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union)
- of which you are a member or in a position of general control or management

Disclosure of Non- Registerable Interests

Where a matter arises at a meeting which **directly relates** to your financial interest or well-being (and is not a DPI) or a financial interest or well-being of a relative or close associate, or a body included under Other Registerable Interests in Table 2 you must disclose the interest. **You may speak on the matter only if members of the public are also allowed to speak at the meeting** but otherwise **must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation**. If it is a 'sensitive interest' (agreed in advance by the Monitoring Officer) you do not have to disclose the nature of the interest.

Where a matter arises at a meeting which **affects** –

- a. your own financial interest or well-being;
- b. a financial interest or well-being of a friend, relative, close associate; or
- c. a financial interest or well-being of a body included under Other Registerable Interests as set out in Table 2 (as set out above and in the Members' code of Conduct)

you must disclose the interest. In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied.

Where a matter (referred to in the paragraph above) **affects** the financial interest or well-being:

- a. to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b. a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest

You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise **must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation**. If it is a 'sensitive interest' (agreed in advance by the Monitoring Officer, you do not have to disclose the nature of the interest.

Other declarations

Members may wish to declare at the beginning of the meeting any other information they feel should be in the public domain in relation to an item on the agenda; such Member statements will be included in the minutes for transparency.

Agenda Item 3

ONE BOROUGH

TUESDAY 6 DECEMBER 2022

PRESENT: Paul Samuels (Chairman), Councillor Samantha Rayner (Vice-Chairman), Steve Sansom, John Diack, Valerie Pike, Svetlana Zaychenko, Laura Daly, Karnail Pannu, Jane Corry, Viviana Salmon, Anthony Lewis, Anisha Gangotra, Emily Warburton, David Bonney, Laura Peters, Philip Reynolds, Danielle Lane, Peter Haley, Nicola Miller, Saghir Ahmed, Tim Hiorns, Baljit Mann, Daniel Bennet, Tracy Muschamp and Belinda Dixon

Also in attendance: Councillor Helen Price

Officers: Mark Beeley and Jesal Dhokia

APOLOGIES FOR ABSENCE

Apologies for absence were received from Andrew Douglass, Josephine Crabb, Sophie Wing-King, Barbara Grossman and Elaine Keating.

DECLARATIONS OF INTEREST

There were no declarations of interest received.

MINUTES

RESOLVED UNANIMOUSLY: That the minutes of the meeting held on 14th June 2022 were approved as a true and accurate record.

COMMUNITY ENGAGEMENT UPDATE

Jesal Dhokia, Transformation and Community Lead at RBWM, gave the Group an update on community engagement. They had been leading on asset based community pieces of work, which was stage 3 of the project. This involved the recent world cafes, where the council listened to residents and tried to create solution based opportunities. The funding for these solutions was from the innovation fund, round 2 of this fund had recently closed with around 12 projects being funded. These projects had come out of the world cafes and were where organisations were working with residents on solutions which had come out of these conversations. Information was uploaded to the RBWM Together website. Some examples of projects which had been funded included cooking classes to help with the cost of living, walking groups and coffee mornings integrated with the hub scheme. The next world café would be taking place in Belmont ward on 20th December, with Sunningdale, Old Windsor and Furze Platt planned for the new year. Talks were being given at the Gurdwara around health issues while budgeting classes were also being offered to residents. The team were continuing with the partnerships that had been created and had recently been nominated for an award due to these partnerships. Jesal Dhokia said that anyone interested was able to join the steering group, which was looking to move to stage 4. Community champions were sent emails, usually once a month, from the communications team which would then be distributed as widely as possible. There were usually four online meetings a year, along with a celebration event. Work was being done in collaboration with Maidenhead United Football Club on wellbeing circles to support hospital discharge. The household fund programme had been launched, this was based around supporting individuals to access £145 from the government, it would be useful for organisations to advertise this to residents.

Councillor Price noted that soon there would have been a world café held in every RBWM ward. She asked if the intention was to do another round of events, once this had been completed.

Jesal Dhokia explained that there had been requests to go back to some wards, which would happen. There was an outcomes report, the aim was to link these outcomes with solutions.

Councillor Price asked about the household support grant, should applications be completed through partner organisations or should it be done directly through RBWM.

Jesal Dhokia said that information on the partners were available on the website, residents could either submit applications through partner organisations or through the council.

Valerie Pike said that the world cafes had been a great experience and was a valuable resource to enable networking between organisations. She asked if there was a confirmed date for the Sunningdale world café.

Jesal Dhokia said that the Sunningdale world café had originally been scheduled for September but had to be cancelled due to the passing of The Queen. Contact had been made with the parish council and the proposal was to find a date in January.

Valerie Pike said that she was also keen for a second round of world cafes to take place, some residents had been unable to attend the original dates. It would also be useful for some alternative times to be offered to attract greater representation.

Jesal Dhokia added that the world cafes were financed using external funding, so this was a dependant factor in holding additional events. Different times could be explored, if appropriate.

Councillor Rayner said that the team had been doing a fantastic job. The council had learnt a significant amount about the community since the pandemic. RBWM was reliant on external funding for the project but it had been very successful so far.

Danielle Lane asked if information on the budgeting sessions could be shared, would they be one to one or group sessions.

She was informed that sessions would take place in venues that were accessible, there would be 'cooking on a budget' sessions and a six week programme for the digital budgeting sessions.

Danielle Lane said that it would be great to work in partnership with the employment support team, along with the West Windsor Hub and Food Share. She offered to discuss potential venues and other ways to help deliver the project.

COST OF LIVING CRISIS DEBATE

Councillor Price noted that there had been a lot of information produced on how to deal with the cost of living, this had mostly been distributed on social media. She was concerned that according to the recent residents survey, 17% of residents did not use the internet and therefore could not be aware of the support available. Councillor Price asked if there were any pockets of the community that were not aware and if so, how the council could engage with them.

The Chairman said that Men's Matters had been growing but there was still a significant number of older men who were isolated and neglected.

Valerie Pike said that she was aware of an elderly man who was on his own, she said that she would contact Paul Samuels after the meeting to see what support could be provided.

Councillor Rayner highlighted that this was the main positive of the group, that residents could be signposted to the right organisations.

Councillor Price suggested that the good neighbourhood scheme could be promoted to encouraged neighbours to knock on the door of vulnerable people in their communities and make them aware of the support available.

Jesal Dhokia said that the good neighbour initiative had been run throughout the pandemic and could be explored in the context of the cost of living crisis. This could also be linked to the here to help campaign which RBWM was running.

Laura Daly said that the library provided tablet loans and could help to support residents accessing the internet.

Valerie Pike added that one of the core principles of Neighbourhood Watch was looking out for neighbours and ensuring that those who were vulnerable in communities were checked up on, if appropriate.

John Diack said that Neighbourhood Watch in Maidenhead had not been particularly effective. He was an admin on the [Maidenhead Community Advice and Safety Warnings Facebook group](#) which had a membership of around 6,000 people, this could help cover the gap left by the alerts scheme which Jeff Pick ran.

Viviana Salmon outlined the community prescribers, who worked closely with GPs and helped to deliver treatment and medication to residents in their homes. This could be a useful source to deliver information directly to residents who were unable to access information through the internet. Viviana Salmon noted that Ukrainian refugees were a section of the community who might not be aware of some schemes, so it could be helpful to share information with organisations who were involved in the Ukrainian refugee scheme.

Jesal Dhokia said that the council worked closely with social prescribers and sat on the wellbeing project circle too. An organisation called Open Arms supported all Ukrainian refugees. It would be useful for the Berkshire Community Foundation to share schemes with their database.

Councillor Price added that Safe Places were also supporting Ukrainian refugees. She drew the Group's attention to the residents survey which had recently been published by the council. The survey highlighted the groups in the community who had not engaged, including those over the age of 75, those with a disability and those that rented from the council.

Emily Warburton said that she represented No. 22 which was a youth counselling service. They interacted with around 1,600 people a year who could often be slightly disengaged with the rest of society. Emails were sent out to confirm appointments, having a leaflet to attach to the email with information on other schemes could reach quite a lot of people. Hard copies could also be provided.

Councillor Price said that 'here to help' RBWM leaflets would be a good place to start.

Jane Corry said that Norden Farm had a volunteer programme that allowed individuals to get involved with events along with a number of other social events. Talking Tables was a film viewing session that allowed those attending to discuss the film which they were watching. During spring, the number of daytime classes would increase due to demand, including drama, arts and craft.

UPDATE ON THE LIBRARY SERVICE

Laura Daly said that the library contained a vast range of online resources, which were available to use with a free library card. Electronic tablets were available to loan, which could

be used to improve things like job skills and completing online applications. The library service was working with Job Centre Plus to host in person job fairs, which took place in Maidenhead and Windsor libraries. The fairs gave applicants the opportunity to network and discuss potential applications with employers. Using the library for the fair allowed employers to reach local people and ensured that it was held in an accessible environment. There were two members of staff available at Maidenhead Library that could help with job searches, job applications and updating CVs. The library also ran a number of weekly sessions, for example rhyme time and a repair workshop. The library service looked to attend as many external events as possible, for example the world cafes, Housing Solutions and health and wellbeing fairs. All staff were trained in signposting residents to the appropriate schemes and could also help with council tax, applying for universal credit and accessing the household support fund. All libraries were safe, warm places and all residents were welcome to use the services provided during opening hours.

Valerie Pike noted that a lot of the activities from the library service were focused on Maidenhead and Windsor, she asked if Ascot library was part of the activity offer.

Laura Daly said that there was the possibility of holding job fairs elsewhere across the borough, it was a new initiative which had only been running for a few months.

Councillor Rayner highlighted the important work and service that the libraries provided for the community. Jesal Dhokia was doing work on connecting communities with the world cafes.

MEMBERSHIP UPDATES

Jane Corry said that Norden Farm was holding its carnival of the animals lantern parade, which would be held outside the Town Hall. There would be various activities including live music and dancing. Free storytelling was taking place at the Nicholsons Shopping Centre on a Saturday morning.

Belinda Dixon said that the dementia service were offering drop in sessions for residents to provide support and answers any questions. The sessions took place on the first Thursday of the month, at 10.30am, at Boyne Grove library. There was hope to extend to the Windsor area in the new year.

Peter Haley highlighted that People to Places had mobility scooters and wheelchairs which were available for extended hire. The shopmobility offices would be open every day apart from the bank holidays, while the Maidenhead office would also be open on Sundays in the run up to Christmas.

Emily Warburton spoke about the support line which No22 offered for young people which was available to those from 11 to 25 years old. There was a capacity for 10 appointments a week, which would be a half hour session with a counsellor.

Nicola Miller, from the Dash Charity, said that white ribbon day had recently taken place and there was a period of time where the charity was highlighting how action could be taken against domestic abuse. The charity had partnered with the RBWM communications team to help raise social media awareness. There had also been a cost of living awareness campaign, particularly highlighting a cost of leaving crisis as victims were unable to leave their relationships due to the financial situation. Normally there was an increase in calls for help after Christmas, the Dash Charity were not anticipating the increase this year due to the cost of living.

David Bonney said that Windsor Cycle Hub had been in existence for around 18 months and met every Saturday morning to offer free bike repairs at the Swan pub in Clewer. Guided rides also took place, they had proved popular ways to meet new people. The hub would not be open on Christmas Eve and New Years Eve.

Viviana Salmon said that the Berkshire Community Foundation could support organisations by offering various grants, with the next round of funding being in January.

John Diack said that the TVP alerts from Jeff Pick had been missed by the local community. He was meeting with the new local neighbourhood police inspector later in the week to discuss this issue.

Valerie Pike added that the alerts had been useful for residents and had created good awareness, particularly amongst the elderly, as they were often the ones targeted. Dan Bennet was currently working to try and create an automated system so that alerts could be sent out. Some police priorities did not match with the priorities of the public, Valerie Pike had raised this with the superintendent.

Tim Hiorns, from Windsor Fellowship Church, noted that there were a number of 'warm spaces' in West Windsor, but other than the library, there were none in central Windsor. There were plans for the fellowship church to open its space up to local residents. The church was also holding a traditional carol service and family friendly nativity service in the weeks leading up to Christmas.

John Diack said that the new area commander would be starting at Thames Valley Police on 23rd January.

Karnail Pannu informed the Group that Maidenhead Mosque had recently won an award for the best run Mosque in the UK, for its work helping to support the local community.

Saghir Ahmed thanked everyone who had supported and worked with the Mosque over the past few years, it was an honour to receive the award.

Windsor and Maidenhead Community Forum ran 'The Joy of Movement' Dance Exercise programme for the over 50's. The programme would run from Tuesday 10th January until Tuesday 14th February at 6pm - 7pm via Zoom. Anyone interested was asked to contact Paul Samuels on samuelsberks@aol.com.

Anisha Gangotra was delivering an online seated dance class suitable for everyone, including wheelchair users, people with long-term health conditions, or those who sit at a desk all day and would like to improve their upper body mobility. The class ran on Tuesday evenings on Zoom from 7.30pm until 8.15pm, £5 per class (the next class would be on Tuesday 10th January 2023). For more information or to receive a participation form, please email Anisha on zumbawithanisha@yahoo.co.uk.

DATES OF FUTURE MEETINGS

The Chairman said that the next meeting in March would be an in person dialogue, considering how the council and local community groups could work better together. The Group was looking for a suitable venue which could host the meeting.

Councillor Price suggested that Kerith Community Church in Windsor could be a suitable venue.

Jane Corry also said that the Group could be hosted at Norden Farm.

Steve Sansom suggested Maidenhead Baptist Church or Maidenhead Synagogue as other potential options.

The meeting, which began at 11.00 am, finished at 12.20 pm

CHAIRMAN.....

DATE.....